

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



OFFICE OF CHILD & YOUTH PROTECTION

Homeschool Student Confidential Reference Form

Section A: To be filled out by applicant & parent

Full Legal Name of Minor: _____ <i>(First) (Middle) (Last)</i>		
Minor Email Address: _____		
Location of service (volunteer/work): _____		
Three non-relative references (e.g. coach, piano teacher, Scout leader):		
_____	_____	_____
<i>(Name)</i>	<i>(How this adult knows you)</i>	<i>(Email address and/or phone number)</i>
_____	_____	_____
<i>(Name)</i>	<i>(How this adult knows you)</i>	<i>(Email address and/or phone number)</i>
_____	_____	_____
<i>(Name)</i>	<i>(How this adult knows you)</i>	<i>(Email address and/or phone number)</i>
Minor Signature: _____	Date: _____ / _____ / _____	
Parent/Guardian Name (please print): _____		
Parent/Guardian Signature: _____	Date: _____ / _____ / _____	

Section B: To be filled out by Safe Environment Coordinator

Please contact the three non-relative references of the homeschooled student listed above and ask the following questions. A record of the answers to these questions, the date, and the time of the conversation must be kept on file for each reference listed above.

1. How long have you known the applicant?
2. In what capacity do you know the applicant?
3. To your knowledge has the applicant ever been the subject of an investigation involving an allegation of bullying, harassment, physical abuse, sexual abuse or other abusive behavior?
4. Has the applicant ever gotten in trouble during a time he/she was with you and received a consequence greater than a verbal reminder/reprimand?
5. Do you know of any reason the applicant should not be placed in a position of trust with children and/or vulnerable individuals?
6. Do you recommend the applicant?
7. Is there anything else you would like to share?

Safe Environment Coordinator Name (please print): _____

Safe Environment Coordinator Signature: _____ Date: _____ / _____ / _____